The Little Traverse Bay Bands of Odawa Indians 2 Zoning Board of Appeals Meeting Minutes 3 September 29, 2016 7500 Odawa Circle Harbor Springs, MI 49740 5 6 Call to Order: Meeting was called to order at: 5:21 a.m. 7 8 9 Roll Call: Secretary Frank Ettawageshik, Michele Portman-LaCount 10 Guests: Little Traverse Bay Bands of Odawa Indians Planning Director Bryan 11 Gillett 12 13 Motion made by Michele Portman-LaCount and supported by Frank 14 Ettawageshik to adopt the agenda for September 30, 2016. 15 Vote: 2 - Yes, 0 - No, 0 - Abstained, 0 - Absent 16 17 Motion carried 18 19 Motion made by Michele Portman-LaCount and supported by Frank Ettawageshik to amend the agenda to add Election of Officers. 20 Vote: 2 - Yes, 0 - No, 0 - Abstained, 0 - Absent 21 22 Motion carried. 23 The Election of Officers was made in unanimous consensus to assign Frank 24 Ettawageshik as Chairperson and Michele Portman-LaCount as Secretary. 25 26 27 6:02 p.m. Public Comment opened: no comments. 28 6:02 p.m. Public Comment closed. 29 Motion made by Frank Ettawageshik and supported by Michele Portman-30 LaCount to adopt the Zoning Board of Appeals Policy and Procedures as 31 presented. 32 Vote: 2 - Yes, 0 - No, 0 - Abstained, 0 - Absent 33 Motion carried. 34 35 36 Motion made by Frank Ettawageshik and supported by Michele Portman-LaCount to clarify that a quorum shall consist of two (2) Board Members and that 37 the presiding Officer shall have a vote on all issues unless there is a conflict of 38 39 interest. Vote: 2 - Yes, 0 - No, 0 - Abstained, 0 - Absent 40 Motion carried. 41 42 6:21 p.m. Motion made by Michele Portman-LaCount and supported by Frank 43 Ettawageshik to adjourn. 44 Vote: 2 - Yes, 0 - No, 0 - Abstained, 0 - Absent 45 Motion carried. 46 47

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Michele Portman-LaCount, Secretary

Date

